

# Guidelines to help employers comply with current legislation



The regulatory reform (fire safety) order 2005

CUSTOMER NAME:

TELEPHONE NO:

## A FIRE RISK ASSESSMENT

Completed in the last 2 years: YES  NO

Date completed:   /   Review / Renew recommended  
Anniversary date:   /   after 2 years or after any major changes.

Under The Regulatory Reform (Fire Safety) Order 2005, a responsible person must carry out Fire Risk Assessment which evaluates your premises in terms of fire safety hazards to people and property.

## B STAFF FIRE SAFETY TRAINING

Completed in the last 2 years: YES  NO

Date completed:   /   Retrain recommended after 2 years  
Anniversary date:   /   or after any staff changes.

Employers must ensure all staff are provided with regular adequate Fire Safety Training to comply with The Regulatory Reform (Fire Safety) Order 2005.

## C FIRE EXTINGUISHERS TESTED

Please tick: YES  NO  N/A  Next test due:   /

## D FIRE ESCAPE SIGNAGE VISIBLE THROUGHOUT THE BUILDING

Please tick: YES  NO  N/A

## E FIRE EXITS CLEAR / SIGNED & UNLOCKED

Please tick: YES  NO  N/A

Fire Doors close correctly and are fitted with smoke seals

Please tick: YES  NO  N/A

## F PAT TESTING

Completed in the last year: YES  NO

Date completed:   /   Re-test recommended annually  
Anniversary date:   /

PAT testing forms an integral part of any health and safety programme which ensures companies comply with insurance requirements and Electricity at Work (EAW) Regulations.

## Are you compliant?

Please contact us for further information or a free no obligation quotation

Tel 0121 450 9762 | Email [paul@redfireandsafety.co.uk](mailto:paul@redfireandsafety.co.uk) | Website [www.redfireandsafety.co.uk](http://www.redfireandsafety.co.uk)

# Is there a fire Extinguisher on your premises?



***Are your staff familiar with the operation  
of the various types of extinguishers  
you have on site?***

***In an emergency situation  
would they know  
which type of extinguisher to use?***

**Employers must ensure all staff are provided with regular adequate Fire Training to comply with the Fire Regulatory Reform (Fire Safety Order) 2005.**

**We offer the following courses:**

**Fire Awareness | Fire Marshall | Practical Extinguisher Use**

**All delegates will receive a certificate of attendance  
for your Health and Safety records.**

Extinguishing a small fire with a portable fire extinguisher could be the difference between a small incident and a full scale disaster which could affect the continuation of your business.

Over 70% of businesses involved in a major fire either do not re-open, or subsequently fail within three years of the fire..

Huge damage to premises, expensive equipment and major data loss make business continuation extremely challenging.

To survive, business owners must prepare and take steps to prevent, or minimise the effect of fire.

To help you ensure you are doing all you can and be compliant, please see overleaf.

***Are you compliant?***